



## How to Add an Order Placed via Guest Checkout to your Adafruit Account

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[Add Order to Account](#)

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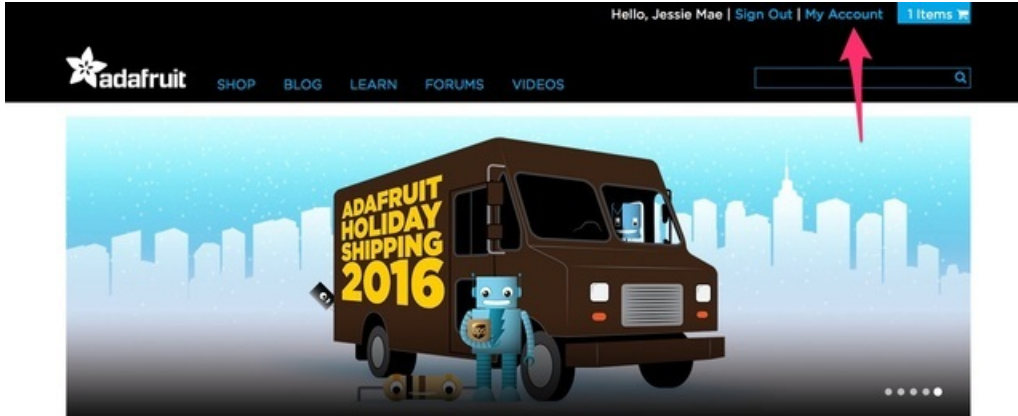
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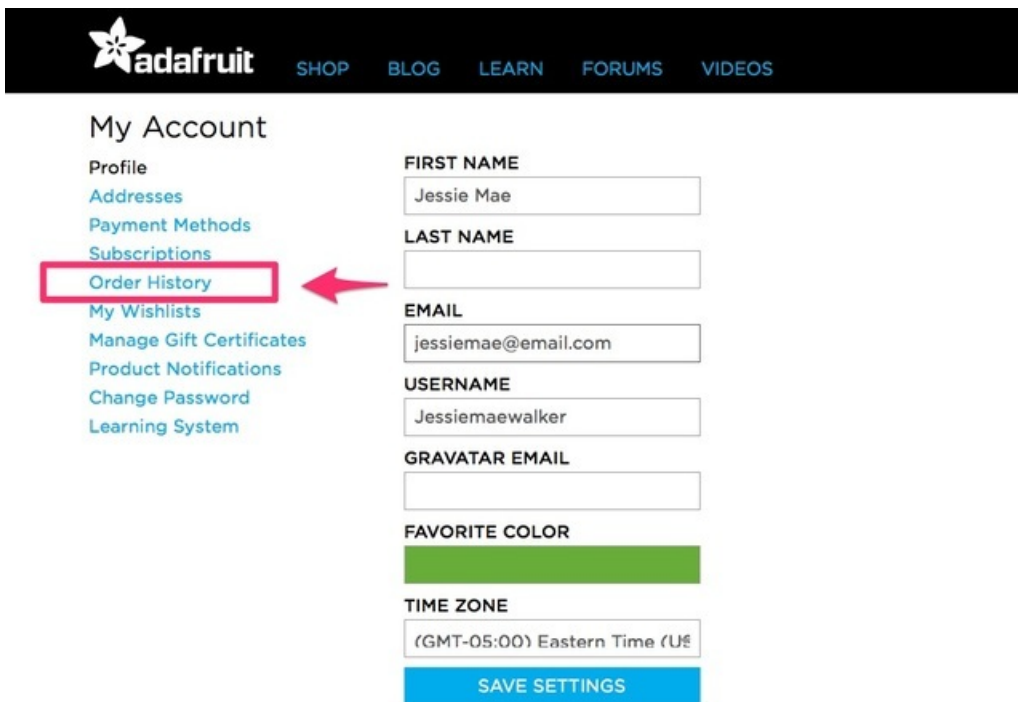
## Locate Guest Checkout Orders and Add them to your Account

Did you forget to sign into your account before placing your order? Do you have orders you placed via guest checkout before signing up for an account? Use this guide to add these guest checkout orders to your Adafruit account.

To add orders placed via guest checkout, sign into your Adafruit account and select the **My Account** tab on the top of the page.



Next, select **Order History** from the sidebar on the left.



On the following page, click **Add Order to Account**.

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Hello, Jessie Mae | Sign Out | My Account | 1 Items

My Account

SEARCH YOUR ORDER HISTORY

ORDER DATE AND TIME	ORDER ID	TOTAL	STATUS	VIEW
December 5, 2016 @ 11:33 AM	1293711-9092338999	\$60.00	PREPARING FOR SHIPMENT	<a href="#">ORDER DETAILS</a>   <a href="#">INVOICE</a>
August 29, 2016 @ 1:11 PM	1198583-2651669152	\$65.33	SHIPPED: 1271EY050393351599	<a href="#">ORDER DETAILS</a>   <a href="#">INVOICE</a>
August 8, 2016 @ 4:45 PM	1180493-8407211537	\$0.00	N/A	<a href="#">ORDER DETAILS</a>   <a href="#">INVOICE</a>

Looking for an order under Guest Checkout?  
[Add Order to Account](#)

[Export Orders CSV](#) [Export Products CSV](#)

On the next page, you'll be prompted to enter both the email address used to place your guest checkout order and the full Order Confirmation Number that was emailed to you when your order was originally placed.

Please note you must use the exact email address and order number from your guest checkout order!

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Hello, Jessie Mae | Sign Out | My Account | 1 Items

Your Account

Please enter the full Order Confirmation Number as well as the email address used to place this order in order to link the order to this account.

EMAIL ADDRESS

ORDER NUMBER  
Where do I find this?

[Add this Order](#)

Need help finding the Order Number?

Hover over **Where do I find this?** using your mouse.

Where do I find this?

785

### Order Number Location

The order number is located in the order confirmation that was emailed to you. It is in the subject line, as well as the body of the email.

The order confirmation number is of the format 123456-1234567890.

If you are unable to locate your order confirmation email, please contact [support@adafruit.com](mailto:support@adafruit.com).

Once you've entered in the correct information in both fields, select **Add this Order**.

That's it! You've successfully added the order to your account. It will now be visible in your Order History.

This only works for guest checkout orders. This will not permit you to link orders across multiple Adafruit accounts.